

Shikata Scholarship Guidelines

Purpose: The Shikata family has generously provided the West Los Angeles United Methodist Church with funds to award scholarship(s) to graduating high school seniors who are members of the church to assist with continuing their education.

The Fund

- A. This fund will be called an endowment fund.
- B. The fund will be managed by the Finance Committee of the church.
- C. Only the interest from the endowment will be used.
- D. The amount of the award, as well as the number of awards, will be determined by the committee at the beginning of each year.
- E. The committee will accept donations to the fund from any persons.
- F. All donors shall receive the following acknowledgements:
 - 1. Receipt from the church.
 - 2. A thank you note from the Scholarship Committee.
 - 3. An acknowledgement in the monthly newsletter.
 - 4. If a donation is made in honor of, or in memory of, an individual or family, that/those person(s) shall be sent a letter informing them of the donation.
- G. Each year, following selection of the awardee(s), the committee will request the Finance Committee to approve the award, including the amount(s).
- H. The committee will review the treasurer's report to make sure sufficient funds are available for the award(s).

Scholarship

- A. The amount and number of awards will be determined each year by the committee, and approved by the Finance Committee.
- B. Payment will be made to the student upon verification of enrollment by college's school registrar.

Qualifications

Applicants will be selected using the following criteria, with priority given in the following order:

- A. Active member of our church
- B. Participant for 3 years in church youth groups
- C. School activities, both academic and extracurricular
- D. Letter of references and essay
- E. Future goals
- F. Financial need

Committee

- A. To be formed by nomination to steering committee and approval by Ad-Council.
- B. For deliberation of applicants, one member of the Shikata family will be asked to join the committee.
- C. Review guidelines every two years. If any changes are needed, Shikata family will be consulted for approval.